

# Twin Cities ARMA

## Monthly Program Planning – contact the [President Elect](#)

BOD needs a chairperson and chapter members to provide a well-rounded perspective on professional development topics.

- Want to speak at a chapter meeting?
- Now of a local restaurant or hotel that would trade discounts for advertising?
- Have a recommendations for a speaker at a chapter meeting?

## Spring Conference Planning – contact the [President Elect](#)

- Speaker handling
- Marketing and communicating about the event

## Chapter Sponsorship – contact the [President](#)

BOD needs a chairperson and chapter members to provide a well-rounded perspective while developing, presenting new ideas to the BOD that will ensure Chapter Sponsor benefits are providing incentive to sponsor the chapter. The Chairperson and Committee would also implement those ideas and tasks that are approved by the BOD.

## Charity and Social Events – contact the [Chair of the Board](#)

BOD needs chapter members to coordinate events that are of interest to the Chapter and that benefit the community. Events could include:

- Annual chapter charity
- Social events
- Service events such as shred days, and other community support activities (e.g., Feed my Starving Children night, Animal Shelter support, local disaster relief, etc.)

## Webmaster – contact the [President](#)

BOD needs a chapter member to provide a well-rounded perspective on the Chapter website. Tasks include making recommendations for change, managing the website content, and developing opportunities for broader social networking.