



Event Title: January Board Meeting Minutes

Date: Tuesday, January 12, 2021

Time: 1:30 pm – 3:00 pm

Location: Virtual Meeting via BlueJeans

Meeting Minutes:

- I. Call to Order @ 1:33 pm
 - Members in attendance: Susan McKinney, Sue Dickens, Natasha Krentz, John Neuman, Chris Johnson, DeAnna Lilienthal
 - Members absent: Ranelle Brown, Ngo Imbu
 - Guests: none

- II. Board Reports:
 - Past-President (Sue Dickens): n/a
 - President (Susan McKinney): n/a
 - Treasurer (DeAnna Lilienthal): n/a
 - Assistant Treasurer (Ngo Imbu): n/a
 - Secretary (interim: Natasha Krentz): see attached
 - Business Relations Director (Ranelle Brown): n/a
 - Membership Director (John Neuman): n/a
 - Web Master (Chris Johnson): n/a

 - President-Elect (open): n/a
 - Communications Director (open): n/a
 - Education Director (open): n/a
 - Member-At-Large: n/a
 - Programming Director (open): n/a

- III. Minutes:
 - December Minutes:
 - i. Discussion: none.
 - ii. Vote:
 - 1. Motion to approve made by: Sue Dickens
 - 2. Seconded by: John Neuman
 - 3. Vote: unanimously approved
 - 4. Note: DeAnna Lilienthal not in attendance for this vote.

- IV. Spring Conference
 - Discussion and Ideas:
 - i. Spring Conference is in April. In 2020, we had to cancel. For 2021, do we do a virtual conference or wait to see if the Arboretum will allow an in-person conference.
 - ii. There would be ~\$1500 impact if we have to pay to cancel.
 - iii. Question: what is the comfort level of our membership and attendees?
 - iv. Another chapter switched their virtual conference to a week of lunchtime sessions.



- v. Idea: have April be a normal one hour session
 - vi. Idea: move the Spring Conference to September and combine with a 60th Anniversary.
- Motion to officially switch April to a normal monthly session and move the Spring Conference to the fall.
 - i. Motion by: Chris Johnson
 - ii. Seconded by: DeAnna Lilienthal
 - iii. Vote: unanimously approved
- Follow up:
 - i. Chris to contact Arboretum.
 - ii. Programming team to determine which speaker can be our April speaker.

- V. Chapter Communications
 - Susan McKinney will be sending out the “Five Rules” that we can use to start our meetings with.
 - Susan has a draft communication to send to members; she will send to board to redline.
 - Susan will be sending a calendar of activities she would like our input on too.
 - Elections coming up; slate in April, vote in May, new persons attend June Board meeting.
 - Discussion about what to do if we do not get (enough) people to step up and help run our chapter.
 - i. Susan M. to review process for closing or going dormant.
 - ii. Maybe we can hire an administrator (example: Chicago and NAGARA)

- VI. Question and discussion about having the chapter making a donation to some group.

- VII. Treasurer’s Report:
 - October & November Financials:
 - i. Discussion:
 - ii. Vote:
 1. Motion to approve made by: Natasha Krentz
 2. Seconded by: Sue Dickens
 3. Vote: unanimously approved
 4. Note: John Neuman not in attendance for this vote.

- VIII. Reminders:
 - Next Social Networking is Tuesday, January 26 @ 4pm-5pm
 - Items to be included in the monthly newsletter to go out the following Monday
If there is anything that needs to be sent out prior to our next meeting, email Sue Dickens.

- IX. Future Business/Topics/Projects
 - Next Board Meeting – Tuesday, February 9, 2021
 - i. Virtual Meeting via BlueJeans
 - ii. Time: 1:30 pm-3:00 pm
 - iii. *If you have something you want on the agenda, please send it to Susan McKinney.*

- X. Meeting Adjourned @ 2:29 pm
 - Motion to adjourn made by: Sue Dickens
 - Seconded by: Chris Johnson
 - Vote: unanimously approved

TC ARMA Monthly Progress/Results

Date of Report: 01.11.2020

Name: Natasha Krentz

Committee/Position: Secretary (Interim)



1. Identify the Strategy(s) that was focused on:

2. Targets/tasks achieved in last month:
 - a. 12.08 – Board meeting
 - b. 12.08 – send out June meeting minutes for review
 - c. 12.08 – upload TC ARMA Minutes for October
 - d. 01.08 – meeting with Susan McKinney
 - e. 01.11 – sent updated minutes for approval

3. Issues:
 - a. Need to review twincitiesarma@gmail.com Drive files, reorganize, and upload missing files.

4. Targets/tasks for next month:
 - a. move minutes for 2018-2019 from Webpage to Gmail Drive
 - b. 60th Anniversary Planning Committee
 - c. Next Social Networking Event – November 19th @ 4pm-5pm

5. Comments: