



Event Title: May Board Meeting Minutes

Date: Tuesday, May 11, 2021

Time: 1:30 pm – 3:00 pm

Location: Virtual Meeting via BlueJeans

Meeting Minutes:

- I. Call to Order @ 1:42 pm
  - Members in attendance: Susan McKinney, Chris Johnson, Natasha Krentz, DeAnna Lilienthal (left by 2pm), Ben Greene, John Neuman, Mary Waytashek, Sue Dickens (arrived at 2pm)
  - Members absent: Ngo Imbu
  - Guests: none
  
- II. Minutes:
  - March Minutes:
    - i. Discussion: none.
    - ii. Vote:
      1. Motion: Ben Greene
      2. 2<sup>nd</sup>: Chris Johnson
      3. Vote: unanimously approved
  - April Minutes
    - i. Discussion: none.
    - ii. Vote:
      1. Motion: DeAnna Lilienthal
      2. 2<sup>nd</sup>: Ben Greene
      3. Vote: unanimously approved
  
- III. Treasurer's Report:
  - April Financials:
    - i. Discussion: waiting on ARMA escrow report before they can be completed.
  
- IV. Board Reports:
  - Past-President (Sue Dickens): none.
  - President (Susan McKinney): none.
  - Treasurer (DeAnna Lilienthal): none.
  - Assistant Treasurer (Ngo Imbu): none.
  - Secretary (interim: Natasha Krentz): none.
  - Membership Director (John Neuman):
    - i. Current membership is at 68 members.
    - ii. Dynessa Nordrum may be taking a job in another state soon.
    - iii. Have sent introductory email to some potential new members.
  - Programming Director (Ben Greene):
    - i. Reminder: May Spring Seminar Mania sessions are happening this week and next. May 21<sup>st</sup> is the day they are doing the gift card drawings for attendance.
    - ii. Mary Waytashek has joined the programming team.



- iii. They have some ideas for a much different 2021-2022 programming year. They will send written plan with more details via email.
  - 1. Virtual meeting in September
  - 2. ½ Day in October (Hybrid)
  - 3. Virtual meeting in November
  - 4. Take December and January off
  - 5. ½ Day in February (Hybrid)
  - 6. Virtual meeting in March
  - 7. Full Day event in April (Hybrid)
    - a. We do have a reservation for April 12, 2022 with the deposit already paid.
- iv. We have a speaker for June 2021.
- v. 60<sup>th</sup> Anniversary plans questions
- Web Master (Chris Johnson):
  - i. Posted information about the networking event, Martha Mayer, and three jobs.
- President-Elect (open): n/a
- Business Relations Director (open): n/a
- Communications Director (open): n/a
- Education Director (open): n/a
- Member-At-Large: n/a

V. Business

- Budget for 2021-2022 Year
  - i. We are postponing the vote until the June meeting to allow for further review.
- Job Description
  - i. Question posed: Special Meeting to discuss versus submit suggested changes to Susan to compile.
  - ii. Discussion about if the documents need to be changed versus how do we discuss them with the membership and recruit people to help with certain tasks
  - iii. Discussion about what are the specific jobs that need to get done, are they getting done, and who is actually doing them.
  - iv. Discussion around the Education position's task.
- Election
  - i. We need to hold a vote for President-Elect and Secretary
- Martha Mayer
  - i. Announcement posted to website and in the newsletter coming out Monday.
  - ii. Question posed: shall we make a donation to the Arboretum in Martha's name?
    - 1. Consensus is that we need to review bylaws and be consistent with decision.
- Social Network – Thursday, May 27<sup>th</sup> at 4:00 pm – 5:00 pm
- Member News and Views
  - i. Newsletter has a lot of content in it this month.
  - ii. Annual Report needs to be written and posted by end of June.

VI. Reminders:

- Next Social Networking is Thursday, May 27<sup>th</sup> at 4:00 pm – 5:00 pm



- Send items to be included in the monthly newsletter to Sue Dickens by Monday next.
- If you haven't yet replied, send budget responses sent to DeAnna Lilienthal.

VII. Future Business/Topics/Projects

- Next Board Meeting – Tuesday, June 11, 2021
  - i. Virtual Meeting via BlueJeans
  - ii. Time: 1:30 pm-3:00 pm
  - iii. *If you have something you want on the agenda, please send it to Susan McKinney.*

VIII. Meeting Adjourned @ 2:44 pm

- Motion to adjourn made by: Ben Greene
- Seconded by: Chris Johnson
- Vote: unanimously approved