



Event Title: June 2022 Board Meeting Minutes

Date: June 14, 2022

Time: 1:30 - 3:00 pm

Location: Virtual Meeting via Zoom

Meeting Minutes:

- I. Call to Order @ 1:33 p.m.
 - Members in attendance: Susan McKinney, Rosanne Stoltz, Ben Greene; Mary Waytashek; DeAnna Lilienthal; Natasha Krentz, John Neuman; Chris Johnson; Sue Dickens,
 - Members absent:
 - Guests:

- II. Minutes:
 - May 19, 2022, Minutes
 - i. Discussion: None
 - ii. Vote to approve the May 19, 2022, Minutes:
 1. Motion: Sue Dickens
 2. 2nd: DeAnna Lilienthal
 3. Vote: unanimously approved

- III. Treasurer's Report:
 - May Financials
 - i. Discussion: None
 - ii. Vote to approve the May financials:
 1. Motion: Mary Waytashek
 2. 2nd: Sue Dickens
 3. Vote: unanimously approved

- IV. Business
 - Election
 - i. Ballots were sent on June 14, 2022.
 - ii. Nominations for President-Elect were requested.
 - Member Survey
 - i. Member survey was sent on June 13, 2022.
 - ii. The board will have feedback to review by next month.
 - iii. Twelve responses have been received so far.
 - iv. Susan McKinney will provide updates on the responses.
 - Chapter ByLaws Changes
 - i. Susan McKinney reviewed proposed changes to the by-laws.
 - ii. The board discussed several topics including associate membership, director qualifications, chapter officers and length of terms, filling vacancies, size of the board of directors and quorum.
 - iii. Susan McKinney will provide an updated draft before the board votes on the proposed changes.
 - Change of date for July Board Meeting
 - i. The July meeting will be rescheduled from July 12 to July 19.



- Region Leadership Conference July 11-12, Omaha, NE
 - i. Let Mary Waytashek or Susan McKinney know of any questions prior to the conference.

V. Board Reports:

- Membership Director (John Neuman):
 - i. The chapter has 1 new member and a total of 68 members.
 - ii. John would like to do a profile of the new member and welcome in the newsletter.
- Programming Director (Ben Greene & Mary Waytashek):
 - i. Mary Waytashek reported a programming committee meeting is scheduled in July to develop the framework for the program year, plan the programming and report back in August with a draft program
 - ii. Mary Waytashek has additional input from chapters to share with committee.
 - iii. Survey feedback will also provide valuable input into the program.
- Past-President (Sue Dickens):
 - i. The membership survey was sent out through Constant Contact.
 - ii. Sue Dickens thanked DeAnna Lilienthal for putting the ballot together.
 - iii. Sue Dickens requested the board send any pictures or stories from the spring conference for the newsletter by Monday. Natasha Krentz has pictures and will send to Sue Dickens for newsletter.
 - iv. Sue Dickens has agreed to continue to do the communications for the chapter with Niki Engler assisting next year. Niki Engler will take over the following year.
 - v. Per Mary Waytashek, a picture of Sue Dickens needs to be added to the board of directors page as Communications Director.
- Treasurer (DeAnna Lilienthal):
 - i. ARMA International did not send a deposit related to new members last month.
 - ii. Budget information will be sent in June or July.
- Member-at-large (Natasha Krentz): No report
- Secretary (Rosanne Stoltz):
 - i. Will work with Chris Johnson on posting approved minutes to the website.
- Web Master (Chris Johnson): No report
- President (Susan McKinney): Covered above
- President-Elect (open): n/a
- Assistant Treasurer (open): n/a
- Business Relations Director (open): n/a
- Communications Director (open): n/a
- Education Director (open): n/a

VI. *Member News and Views*

- i. *A way to get to know each other better. Our opportunity to share anything we want with our fellow board members – the good, the bad, and can even be the ugly.*
- ii. *Items shared during this portion are not captured in the minutes as they are personal and not chapter business.*

VII. Reminders:

- Send items to be included in the monthly newsletter to Sue Dickens by Monday next.



VIII.

Future Business/Topics/Projects

- Next Board Meeting – Tuesday, July 19 (note change to 3rd Tuesday)
 - i. Virtual Meeting via Teams
 - ii. Time: 1:30 pm-3:00 pm
 - iii. *If you have something you want on the agenda, please send it to Mary Waytashek.*

IX.

Meeting Adjourned @ 2:38 p.m.

- Motion to adjourn made by: Sue Dickens
- Seconded by: John Neuman
- Vote: unanimously approved