

# Twin Cities ARMA

The Area's Leading Association for RIM Professionals



## 2022-23 Annual Report

### **Recap of 2022-23**

*Our chapter is growing! We had a strong Board of Directors this past year with some new and recurring board members including a 10% increase in membership. While we have much work to accomplish in 2023-24, the chapter made some great progress in revitalizing the chapter since the pandemic.*

#### **Significant Accomplishments**

- *Revised the Bylaws, last refreshed in 2013*
- *Refreshed the Chapters Strategic Plan*
- *Selected Agate Housing and Services as our Chapter's Charity*
- *Dissolved the Chapter's Library holdings and donated proceeds (\$311) to the chapter's charity.*
- *Revised Job Descriptions*
- *Increased chapter membership by 10% (66 to 73)*
- *Participated with 13 Midwest ARMA Chapter's in their 3<sup>rd</sup> Annual Spring Mania event*
- *Revised the Chapter's retention schedule and reviewed the chapter's records (destroyed 14 of 29 boxes)*
- *Changed venues for the Spring Conference (MN Arboretum to the American Swedish Institute)*
- *Refreshed the chapter's website*
- *Changed from Blue Jeans to Zoom for Virtual meetings and set up a You Tube channel to retain meeting recordings for 1 year*
- *Partnered with the North Dakota Chapter to host joint meetings.*

### **2022-2023 Program Recap**

#### **September 13, 2022**

*Bridging the Gap: Overcoming Barriers in Information Governance; Deborah Robbins (Webinar)*

#### **October 4, 2022**

*Fall Seminar: Retention Schedule Deep Dive*

*Carol Stainbrook, Cohasset and Speaker Panelists (In-Person Double Tree by Hilton in Roseville)*

**November 8, 2022**

*Modern, Compliant and Easier to Execute Retention Schedules, Mark Diamond (Webinar with North Dakota Chapter)*

**January 10, 2023**

*Go from Good to Great, from Great to Exceptional! It's all about the Soft Skills, John Spencer (Webinar with North Dakota Chapter)*

**February 14, 2023**

*The Impact of Data Protection Laws on your Records Retention Schedule, Tom Corey (Webinar)*

**March 14, 2023**

*The Impact of the Pandemic on Information Governance, Dr. Susan Cisco and John Isaza (Webinar)*

**April 11, 2023**

*Spring Seminar, Preparing for M365, Patti Zimmerman; RIM Training, Abbie Ziegler and Niki Engler; Rapid Fire Session; Logical Approaches to Data Management, Rick Sorenson (In-Person American Swedish Institute)*

**May 15, 2023**

*Spring Mania III, Managing eDiscovery and Legal Holds, Ben Greene (Webinar)*

**Meet your Board of Directors**

<b>2022-2023 Board</b>	<b>2023-2024 Board</b>
<i>Chair: Susan McKinney, University of MN</i>	<i>President: Mary Waytashek, General Mills</i>
<i>President: Mary Waytashek, General Mills</i>	<i>Secretary: Rosanne Stoltz, Cargill</i>
<i>Secretary: Rosanne Stoltz, Cargill</i>	<i>Treasurer: Natasha Krentz, Northrup Grumman</i>
<i>Treasurer: DeAnna Lilienthal</i>	<i>Membership: John Neuman, Tab; Eleanor Chow, MN Dept of Health</i>
<i>Membership: John Neuman, Tab</i>	<i>Special Projects: Kristine Haugslund, Univ of MN</i>
<i>Programming Director: Ben Greene, Land O'Lakes</i>	<i>Arrangements: Kyle Hjelmstad, UHG</i>
<i>Special Projects: Natasha Krentz, Northrup Grumman</i>	<i>Technology: Colleen Westerlund, Delta</i>
<i>Arrangements: Kyle Hjelmstad, UGH</i>	<i>Communications: Niki Engler, General Mills</i>
<i>Technology: Chris Johnson, MN Dept of Health</i>	<i>Business Relations: Kay Harrington, Cargill</i>
<i>Communications: Niki Engler, General Mills</i>	<i>Education: Ben Greene, Land O'Lakes</i>
	<i>Programming Director: Bill Roach/Sandra Humenasnsky, Xcel Energy</i>

### ***A Special Thank you***

*The following board members were recognized during the spring conference for their support: Sue Dickens, Susan McKinney, DeAnna Lilienthal, Chris Johnson*

### ***What's planned for 2023-2024***

*The chapter will continue to focus on our strategic plan including looking at ARMA Intl's Star Chapter portal, revising the chapter's operating procedures, exploring ways to continue to grow membership, partner with other organizations and find the right balance of in-person and webinar meetings.*

*Respectfully,*

*Mary Waytashek, CRM  
President, Twin Cities ARMA Chapter, 2022-2023*